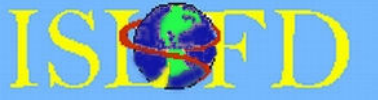


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ISL-FD Guidelines			
<i>Prepared by:</i> M. Galan	<i>Dept.:</i> Conference Chairman	<i>Date:</i> 16/07/2005	
<i>To:</i> Presenters		<i>c/c:</i> T. Jennings	
SUBJECT	POSTER GUIDELINES		

Dear Presenter,

First of all, thank you for your kind offer to share your knowledge with all the other participants to the conference. With no doubt, this will help to spread the lyophilization and close related disciplines knowledge.

- A poster is where the researcher directly presents their research results as a visual display, which is positioned on a poster board. The poster is usually a mixture of a brief narrative paper, intermixed with tables, graphs, pictures, and other presentation formats.

In order to keep and improve the level of presentations, pls. keep in mind the following guidelines:

1. Poster presentations must be essentially non-commercial. They must provide in-depth information with fair, full disclosure and equitable balance. Special care must be exercised to assure that presentations are neither promotional in nature nor appear to be intended mainly for the purpose of creating familiarity with particular lines of products and services.
2. To include your data in the program of the conference, you should provide the following information:

Presenter's name(s), Title, Company or Institution name, Full address, Phone, Fax and E-mail
3. Posters shall have an approximate size of A0 (841mm X 1189mm) or ANSI F (28" X 40"), either in Landscape or Portrait orientation.
4. The authors must follow the SI units, as stated in the Society Website

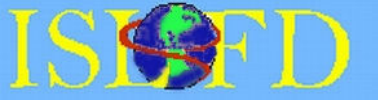
http://www.islyophilization.org/Html/Standards_Report.html

Other equivalent units may be indicated in brackets

5. At least one of the authors must stand by the poster display during the assigned time within the poster session, while other conference participants can come and view the presentation and interact with the author. Discussants should be capable of responding to questions concerning all aspects of the presentation.
6. You are encouraged to bring with you some handouts relative to your poster presentation to be distributed to the interested participants.
7. Respect any required deadlines from the organization and the conference chairman, specially the submission of:

Registration to the Conference	12 Sept. 2005
Poster abstract (to Conference Chairman)	26 Sept. 2005
Presenter information (to Conference Chairman)	26 Sept. 2005

Don't forget to make your own hotel reservation. (There is a block of rooms with a special price reserved until 1 October 2005).

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ISL-FD Guidelines			
<i>Prepared by:</i> M. Galan	<i>Dept.:</i> Conference Chairman	<i>Date:</i> 16/07/2005	
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Some Ideas On Creating Your Poster

- A. Each poster should include the title of the presentation in large letters, the institution where the work was completed, and the author names at the top center of the poster.
- B. Materials must be easily read at a distance of 2 m (6 feet). The title should be readable from 6 m (20 feet) away. Ordinary typewritten copy or carelessly prepared handwritten copy is unacceptable.
- C. An abstract placed in the upper part of the poster is suggested.
- D. When composing your poster, use blank space to highlight or offset information. Be sure to align all edges of paper. Place related materials (e.g. photo with accompanying text) close together, then, if necessary, offset it by surrounding it with blank space.
- E. Space your information proportionally. A good way is to divide your poster either horizontally or vertically into three or four sections, and place your materials within those sections.
- F. When choosing a background to frame the components of your poster, remember that neutral or grayish colors in your selection of poster or matte board will be easier on the eyes than a bright color. Dark backgrounds will make a dark photo seem brighter and vice versa. Color photographs look best when mounted on a grayish backing.
- G. Elements of Your Poster:
 - Title
 - Authors
 - Abstract
 - Introduction
 - Methods
 - Data/Results
 - Conclusions
 - Acknowledgments
 - References

Thank you for your cooperation that will lead to a great success of the Conference.

Miquel Galan (mgalan@telstar.es)

For further and updated information, pls visit also:

[http://www.islyophilization.org/Html/Conference\(2005\)/Conference\(2005\).html](http://www.islyophilization.org/Html/Conference(2005)/Conference(2005).html)